



# Forsyth County GIS Department

## Road Construction Checklist

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_ Date of Review: \_\_\_\_\_ Ticket #: \_\_\_\_\_

### NOTE:

- Address Plan will be required before the final plat is submitted. Addressing plan must be an overall single page layout with the following information: title block with project name, all streets identified with proposed street names, lot layout with lot numbers, and all monument/entrance signs, mail kiosk and amenity areas must be labeled.
- Contact the appropriate Post Office for approval of mail kiosk location and mail delivery. This will need to be completed before final plat submission.

Layout of streets **is not acceptable** for addressing.

Additional street names are required. Submitted street layout and naming schema does not allow for applying address standards.

All streets must be identified to ensure proper GIS addressing. However, GIS is not responsible for checking the accuracy of the street names. This will be the function of the Engineering Dept.

Plat pages must include labeled locations for all monument signs, amenity areas and mail kiosks.

Label all access easements in their entirety & define easements intended use.

Street/Lot Layout Page required. This page will **only** consist of the following: lot lines, lot numbers, street identification, mail kiosk, amenity areas, and monument signs. This plan must be an overall single page layout.

Remove all references of the city & zip code for this project from the plans.

Remove any labels for existing Site Address from plans.

Remove any proposed addresses shown on lots. No addresses should be included on utility pages. The GIS Dept will not be responsible for reviewing utility pages.

No comments at this time.

### **Additional Comments:**

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